

TRAINING PEI

PROGRAM INFORMATION



Training PEI is an employment benefit program which provides financial assistance to eligible individuals to help them develop the skills training they need to obtain long-term meaningful employment.

ELIGIBILITY INFORMATION - INDIVIDUALS

Labour Market Development Agreement (LMDA)

To be eligible for participation in the LMDA portion of the *Training PEI* program, you must:

- be unemployed and legally authorized to work in Canada (Canadian citizen or permanent resident); and
- have a current claim for Employment Insurance benefits; or
- have a previous EI claim whose benefit period ended in the preceding 36 months; or
- have a previous benefit period that began in the preceding 60 months, during which the individual was paid maternity or parental benefits, after which they left the labour market to care for a newborn or newly adopted child and are now seeking to re-enter the labour market; and
- have a Return to Work Action Plan that identifies (a) lack of marketable skills as an employment barrier and (b) the need for new or additional occupational skills in order to find employment.

Other criteria may apply.

Labour Market Agreement (LMA)

To be eligible for participation in the LMA portion of the *Training PEI* program, you must be:

- an unemployed individual;
- non-EI eligible
- a member of one of the LMA priority groups;
- an individual experiencing the effects of the economic downturn; or
- an individual who is low skilled.

WHAT ELSE DO I NEED TO KNOW?

The date when you have submitted a request for assistance to SkillsPEI is the date used to determine whether you qualify as an 'insured participant' within the timeframes outlined above.

If you are currently receiving Employment Insurance, you may continue to receive your regular Employment Insurance benefits until the end of your benefit period after which you may be eligible to receive a living allowance to the end of your *Training PEI* agreement.

If you are not in receipt of Employment Insurance benefits, you may be eligible to receive financial assistance for living expenses.

Temporary financial assistance may be provided to cover all or part of the following costs related to participation (dependent care, tuition, books, transportation, living away from home, disability needs).

Individuals who participate in *Training PEI* are normally required to make a financial contribution towards the cost of their training.

Your application must be approved by SkillsPEI before you begin your training.

WHO DELIVERS TRAINING PEI?

SkillsPEI delivers *Training PEI* and other *Prince Edward Island Employment Benefits and Support Measures*.

APPLICATION INFORMATION

Individuals

Individuals applying for assistance under the *Training PEI* program must ensure that the following documentation is completed:

- *Training PEI* individual application;
- As part of the application process, it is necessary for individuals to have a needs assessment completed and to develop a Return to Work Action Plan with a case manager. The case manager's statement of support is required before SkillsPEI can assess your application. Please contact **1-877-491-4766** or your local SkillsPEI office for information on where you can access this service.

Community Coordinators

Community Coordinators seeking funding under *Training PEI* should contact the nearest SkillsPEI office for more information.

Office Locations

Charlottetown
Atlantic Technology Centre
90 University Avenue, Suite 212
Ph: (902) 368-6290
Fax: (902) 368-6340

Charlottetown
Sullivan Bldg.
16 Fitzroy St, 1st Floor
Ph: (902) 368-5805
Fax: (902) 368-5909

Summerside
Access PEI
120 Harbour Drive
Ph: (902) 438-4151
Fax: (902) 438-4096

O'Leary
Future Tech West
454 Main Street
Ph: (902) 859-8898
Fax: (902) 859-8895

Montague
541 Main Street
Ph: (902) 838-0674
Fax: (902) 838-8090

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1-877-491-4766

